

What is AFPAAS?

AFPAAS is the Air Force Personnel Accountability and Assessment System. It is a website designed to help Air Force personnel and their families directly affected by natural and man-made disasters.

- Update Current Accounting Status
- Update Contact/Location Information ("My Info" tab)
- Add/Remove Family Members
- Update Family Members Contact/Location Information

Why is AFPAAS needed?

- AFPAAS provides a tool to report your status, current location, update emergency contact information and request assistance.
- AFPAAS helps the Air Force leadership to account for personnel and to make decisions that support you and your family.

Additional Resources

- **Home Page** for timely, changing information
- **Reference Library** (phone number, websites, instructions, policies, etc.) provided for employees to have access to resources



AFPAAS Home Page and Reference Library

Who can use AFPAAS?

AFPAAS is available to all Air Force affiliated personnel and their family members. This includes Active Duty, Select Reserve, DAF and NAF Civilians, AF Contractors (OCONUS), and their family members, including personnel on temporary duty status, on leave or on a pass in the affected area.

Where is AFPAAS on the Internet?

<https://afpaas.af.mil/>

What if I do not have access to the Internet?

If you are displaced from your home or office, or do not have access to a computer, you can contact someone with Internet access and ask them to use AFPAAS on your behalf. You can also access AFPAAS from any computer available to you. Alternatively, you can request assistance from local authorities and relief agencies. If you don't have Internet access, call your command representative or one of the telephone numbers below:

Air Force Personnel Readiness Cell
1-800-435-9941

or
1 (210) 565-2020/DSN 665-2020

AFPAAS Help Desk
1-866-946-9183

or
1 (619) 553-8167/DSN 553-8167



U.S. AIR FORCE



Air Force Personnel Accountability and Assessment System



Supporting Airmen & Families During a Disaster



<https://afpaas.af.mil/>

How does AFPAAS Work?

AFPAAS allows you and your family members to submit vital accountability information into a secure website using a computer. Simply complete the following eight basic steps:

Step 1: Logon to AFPAAS

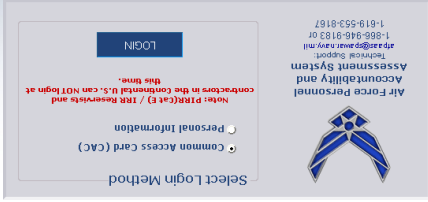
<https://afpaas.af.mil/>

Step 2. Click the "Airmen/Civilians" Click Here button.

Here button.



Step 3. Select Login Method



Login with the sponsor's SSN and DOB

Note: If the window above appears, AFPAAS data indicates that you are not affected by the disaster; therefore, an assessment survey is not required.

Our records currently indicate that you are not affected by any active event. Therefore, the Assessment Survey is disabled. Please select the "My Info" tab and verify and update your information.

If you believe you have been affected by an event, please contact the Air Force Personnel Readiness Call (PRC): 1-800-435-9941 or 1-888-946-9193 or 1-619-553-8187.

Step 4. Verify and update your information

Step 1 of 3: Verify and Update Home Information

This information is shared to the AFPAAS system. Please verify and update your information during this step.

Event POC Ext

Sponsor: SPONSOR, JOHN D
Dependents: SPONSOR, SPOUSE
Account for Event: [X] **Choose One**

Display Name: [Name, First, Middle, Last]
Street 1: [123 Main St]
Street 2: []
City: []
State: []
Zip: []

Step 2: Complete the Assessment Survey

Step 3: Verify and update your information

Step 5. Review the survey introduction

About This Survey

Please review each of the 19 categories in the survey and check whether you have disaster-related needs. In each area of need that you answer "need assistance" or "Yes/Share", you will then be shown a list of resources that you can use to get help. It is important that you quickly review these resources and act accordingly as possible. Assistance will be provided as quickly as possible based on the severity and type of needs you identify.

Who is eligible for Air Force Family Disaster Assistance?
 1. Who is eligible for Air Force Family Disaster Assistance?
 2. How should I complete this survey?
 3. How and when will I be contacted?
 4. Who will have access to my information?
 5. Who will have access to my information?

Continue to Survey >>

Step 6. Complete the assessment survey

Step 2 of 3: Test Needs Assessment Survey for Doe, John A

Need	Yes	No	Assistance (Check all that apply. Please choose Not Affected if none apply)
TRANSPORTATION TO OWNED DESTINATION (Do you or your family need help getting to Safe Permanent Duty Station (PDS)?)	☒	☐	
LOCAL TRANSPORTATION (Do you need transportation to meet personally needs?)	☒	☐	
TEMPORARY HOUSING (Do you need help with temporary housing?)	☒	☐	
Need urgent help finding temporary housing	☒	☐	
Need help finding more adequate temporary housing	☒	☐	
Need adequate stockpiles temporary housing	☒	☐	

My home can be rebuilt or repaired

Step 7. Review the confirmation window

Needs Assessment Summary for Training - Doe, John A

Assessment completed on 04-20-2009 10:07

Survey Completed

Step 3 of 3: Your assessment survey has been submitted. Thank you!

A case manager from an Air Force assistance center will be assigned to contact you and assist with your needs.

The following options are available to you now and whenever you login:

1. Use the My Info tab to update your information.
2. Use the Home page for current and up-to-date information.
3. Visit the Reference Library for helpful links and documents.
4. You can print your Assessment Summary for your records.

Confirmation Pop-up Window

Step 8. Print, edit or view your entries

Needs Assessment Summary for Training - Doe, John A (File ID 32506)

Assessment completed on 04-20-2009 10:07

Print for your records

Case ID: 146326 Case Status: Open Case Manager: Smith, Jane C

Comments

We are still at the hotel.
 No van has arrived.

Medical: (Do you or your family need medical help?)

Medical: [] **Categories:** []

PERMANENT HOUSING
PERSONAL PROPERTY
FINANCIAL ASSISTANCE
PAY AND BENEFITS
DON CIVILIAN EMPLOYEES
FAMILY EMPLOYMENT
CHILD CARE

Note: Please ensure that your entries are as accurate and complete as possible. You can use "Add Comments" at any time to update your status.

• Please view the home page for useful news and learn how to update your information as your status changes.

• **REMEMBER:** Update your contact and location information regularly on the "My Info" tab.

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