



Selective Retention Process (SRP) RIP

What is an SRP RIP?

This is the document that is routed through your chain of command to verify your eligibility to reenlist. This document also annotates your intentions to reenlist or separate from service.

Why are the SRP and SRP RIP important?

The SRP RIP is important because it prompts your supervisor and Unit Commander to begin thinking about your reenlistment. It also encourages you to make a decision about your reenlistment. It signifies a privilege and confers an obligation to serve. The SRP process helps to ensure that the Air Force retains only Airmen who consistently demonstrate the capability and willingness to maintain high professional standards by:

- Ensuring you meet eligibility requirements
- Ensuring you have qualities essential for continued service; and
- Ensuring you can perform duty in a career field in which the Air Force has a specific need.

What information will be seen on my SRP RIP?

The SRP RIP will contain recommendations from your supervisor and your Unit Commander on your eligibility to reenlist. This will be followed by their signatures and dates. The SRP RIP will also provide a section for their comments if they wish to add them. You will be able to see these items along with the section provided for you to select whether you will reenlist, will **not** reenlist, are undecided, and any comments you would like to add.

It is important to note that your selection made on the SRP RIP is not binding and can be reversed up until the point of your ETS date.

Why/How can I be denied reenlistment on the SRP RIP?

Reenlistment is a privilege, not a right! Your supervisor and/or your Unit Commander have the authority to deny your ability to reenlist at any time if you are not upholding your Core Values. If you are identified as non-selected for reenlistment, your chain of command will provide justification for this determination on an AF IMT 418. You will be required to sign this document and will be given the opportunity to appeal the decision with a written appeal to the Wing Career Assistance Advisor (WCAA). You have **30** days after the date of non-selection to submit your appeal.

(Turn Over)

When will I receive my SRP RIP?

We are glad that you asked! Take a look at the timeline for processing your SRP RIP prior to your ETS date:

Time Period	Where is your SRP RIP?
14 months prior to your date ETS	The WCAA will generate your SRP RIP to send to your Group (GCAA) and Unit Career Assistance Advisors (UCAA).
During months 14-7 prior to your date ETS (7-14, or reword)	Your GCAA or UCAA will be routing your SRP RIP to your supervisor, your Unit Commander, and finally you for signatures.
No Later Than 7 Months Prior To Your ETS Date	Your SRP RIP is due back to the WCAA for system updates.
During months 7 – your ETS date	Your GCAA or UCAA will coordinate the remaining requirements leading to either your reenlistment or your out-processing.

What does an SRP RIP look like?

Privacy Act of 1974
SELECTIVE RETENTION PROCESS (SRP) RIP

Date: 13 SEPTEMBER 2019

GRADE: SMSGT NAME: MICK E. MOUSE SSAN (Last Four): 1234

ETS: 31 OCTOBER 2020 UNIT: 315 MXS SUSPENSE TO 315 WCAA: MARCH 2020

IAW AFI 36-2606, this member requires pre-reenlistment screening. Insure the following indorsements are completed and return original copy to 315 AW/CAA (Career Assistance Advisor). Reenlistment will not be effective prior to completion of this form. Primary factors in selecting members for reenlistment are:

1. Basic eligibility according to AFI 36-2606, Chapter 3
2. Potential
3. Attitude and behavior
4. Aptitudes
5. Education
6. Motivation
7. Self-improvement effort
8. Assumption of responsibilities
9. Training and participation
10. Derogatory information
11. Physical condition (Fit Test)
12. Grade and skill level
13. Family care responsibilities
14. Other related factors

1st Ind, Member's Immediate Supervisor (initial one)

Recommend reenlistment _____

Do not recommend reenlistment _____
(Attach AF Form 418 – see AFI 36-2606, Vol II)

Supervisor's comments: _____

Supervisor's Printed Name/Grade

Supervisor's Signature/Date

Privacy Act of 1974

2nd Ind, Unit Commander (Only – initial one)

Selected for Reenlistment _____

Not selected for reenlistment _____
(Attach AF Form 418 – see AFI 36-2606, Vol II)

This selection decision will be made known to the member in person, when practical, with member completing the following endorsement. Counsel as necessary members who are undecided or do not intend to reenlist.

Commander's comments: _____

Commander's Printed Name/Grade

Commander's Signature/Date

3rd Ind, Member

My reenlistment option is: (initial one)

I will reenlist. Reenlistment counseling is available and recommended by the Career Assistance Advisor. My unit career assistance advisor will contact me at a later date concerning reenlistment scheduling.

I will not reenlist. My commander will contact me.

I am undecided. My commander will contact me.

(Signature) (Date)

4th Ind, 315 AW Career Assistance Advisor

Reenlistment Eligibility Code: _____

Date Entered in MILPDS: _____ Initials: _____